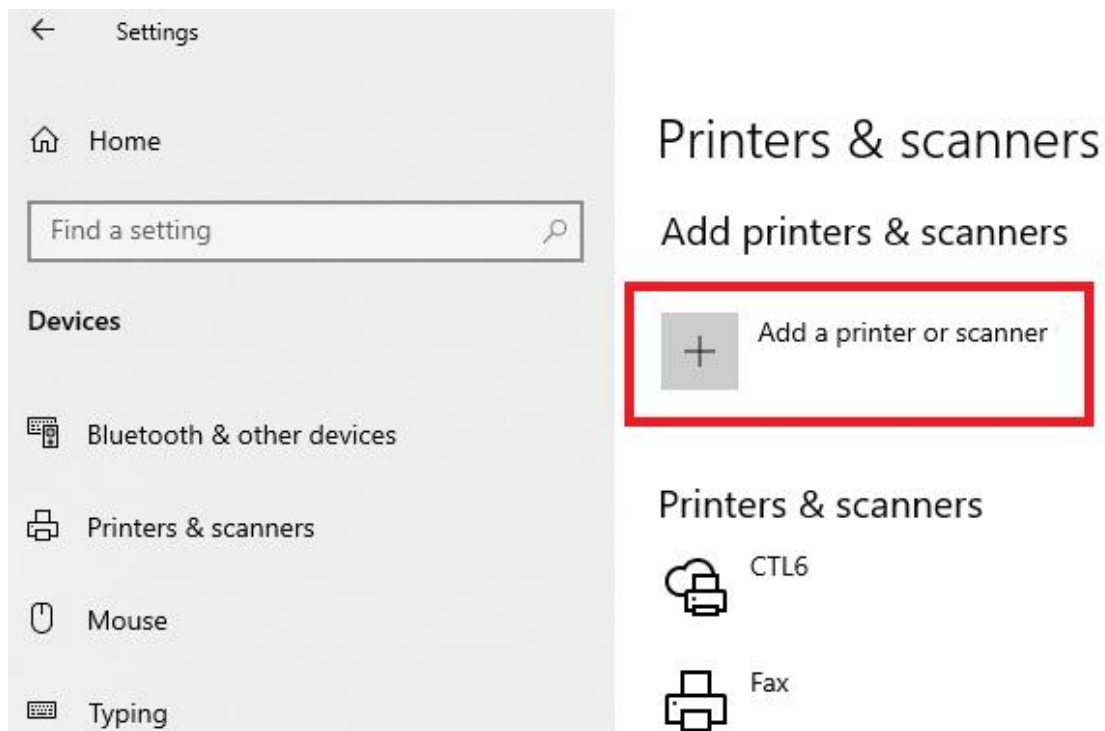


How to add network printers using Print Share?

Adding network printer using Windows Print Share

This method is suitable for office windows machines that has joint “ust.hk” domain. The following illustration is based on a Windows 10 installation. For other Windows versions, the installation procedure is almost the same.

1. Select the Start  button, then select  Settings > Devices > Printers & scanners > Add a printer or scanner.



2. Select “The printer that I want isn’t listed”.



[The printer that I want isn't listed](#)

- Under "Select a shared printer by name", enter the network path and click "Next".

[Network path can be found here](#)

e.g., \\USTPRINT\CCL1

←  Add Printer

Find a printer by other options

My printer is a little older. Help me find it.

Select a shared printer by name

\\USTPRINT\CCL1

Browse...

Example: \\computername\printername or
http://computername/printers/printername/.printer

Add a printer using an IP address or hostname

Add a Bluetooth, wireless or network discoverable printer

Add a local printer or network printer with manual settings

Next

Cancel

- Windows will connect and download the printer driver for you.

←  Add Printer

You've successfully added CCST 1 on USTPRINT

Printer name:


CCST 1 on USTPRINT

This printer has been installed with the Kyocera FS-6970DN KX driver.

Next

Cancel

5. Click "Next" and Finish

←  Add Printer

You've successfully added CCST 1 on USTPRINT

To check if your printer is working properly, or to see troubleshooting information for the printer, print a test page.

[Print a test page](#)

Finish

Cancel